

To all tender participants
From: GIZ Baku Office
Project number :2018.2062.0-003.00
Project name: Management of natural resources and safeguarding of
ecosystem services for sustainable rural development in the
South Caucasus (ECOserve)
Country: Azerbaijan

GIZ Office Baku
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75, Rasul Rza Street, Office Nr. 202
AZ 1014, Baku, Azerbaijan
T 99412 5999120-25
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giz-aserbaidzhan@giz.de

Your reference
Our reference

14 July 2020

Subject of tender: Biomass assessment field campaign

Dear Tender Participant,

GIZ-Baku Office would like to announce a tender on biomass assessment field campaign.

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Registered offices
Bonn and Eschborn, Germany

Friedrich-Ebert-Allee 36 + 40
53113 Bonn, Germany
T +49 228 44 60-0
F +49 228 44 60-17 66

Should you be interested in implementing the tasks according to the task description (Annex 1), we request you to submit us your bids in the following way:

Dag-Hammarskjöld-Weg 1 - 5
65760 Eschborn, Germany
T +49 61 96 79-0
F +49 61 96 79-11 15

Submitting of the technical offer and financial offers: Due to the COVID 19 we kindly ask you to submit **separately!** the technical and financial offers via email on following email address: AZ_Quotation@giz.de latest by **24th of July 2020.**

E info@giz.de
I www.giz.de

The email with technical offer should include CV (CVs in case several experts will be involved); proven references from former assignments, a concept; a detailed workplan/ -schedule. The details are described in the Annex 1, chapter 6. Please mark the subject of the email as follow:
"Technical offer/ "Biomass assessment ECOserve"

Registered at
Local court (Amtsgericht)
Bonn, Germany
Registration no. HRB 18384
Local court (Amtsgericht)
Frankfurt am Main, Germany
Registration no. HRB 12394

The email with financial offer should include remuneration as per the indicated workdays travel/workshops/ budgets. The details are described in the Annex 1, chapter 6. Please mark the subject of the email as follow:
"Financial offer / "Biomass assessment ECOserve"

Chairman of the Supervisory Board
Martin Jäger, State Secretary

Management Board
Tanja Gönner (Chair)
Thorsten Schäfer-Gümbel

Please note that there should not be any financial information mentioned in the technical bid.

You can email your further questions **(but no bids!!!!)** latest by 22nd of July to Sabina Hadjiyeva – sabina.hadiyeva@giz.de. Please, consider that for ensuring the equal circumstances for all parties the answers to your questions will be sent to all tender participants. The bids not complying with these rules will not be considered by us. Unfortunately, any questions submitted after 22.07.2020 will not be answered.

The bids received will be evaluated by the GIZ office Baku (see the Annex 2). Only financial bids of companies/individuals fulfilling the technical requirements will be opened and evaluated by an authorized person. The evaluation rate is 70% for technical and 30% for the financial bid.

Based on the evaluation results a ranking list of candidates will be prepared. Contractual negotiations are generally commenced with the first bidder on the list. Should these negotiations not be successful, the second bidder on the list shall be invited to commence negotiations.

If you do not receive an order in writing within two weeks of expiry of the deadline for the submission of offers, your bid has not been accepted. You shall not receive separate notice to this effect.

Annexes

1. Annex 1 TOR_field-campaign-biomass_12072020_Final
2. Annex 2 Technical assessment biomass assessment field campaign 10072020

Best regards,
Sabina Hajiyeva
Contracting and Procurement Officer