

giz GIZ Office Baku |Winter Park Plaza|75, Rasul Rza Street, Office Nr. 202 • AZ
1014, Baku • Azerbaijan

To all tender participants
From: GIZ Baku Office
Project number :2018.2062.0-003.00
Project name: Management of natural resources and safeguarding of
ecosystem services for sustainable rural development in the
South Caucasus (ECOserve)
Country: Azerbaijan

Subject of tender: Biomass assessment field campaign

Dear Tender Participant,

GIZ-Baku Office would like to announce a tender on biomass assessment
field campaign.

Should you be interested in implementing the tasks according to the task
description (Annex 1), we request you to submit us your bids in the following
way:

Submitting of the technical offer and financial offers: Due to the COVID
19 we kindly ask you to submit **separately!** the technical and financial offers
via email on following email address: AZ_Quotation@giz.de latest by **24th of
July 2020.**

The email with technical offer should include CV (CVs in case several
experts will be involved); proven references from former assignments, a
concept; a detailed workplan/ -schedule. The details are described in the
Annex 1, chapter 6. Please mark the subject of the email as follow:
“Technical offer/ “Biomass assessment ECOserve”

The email with financial offer should include remuneration as per the
indicated workdays travel/workshops/ budgets. The details are described in
the Annex 1, chapter 6. Please mark the subject of the email as follow:
“Financial offer / “Biomass assessment ECOserve”

***Please note that there should not be any financial information
mentioned in the technical bid.***

You can email your further questions **(but no bids!!!!)** latest by 22nd of July to
Sabina Hadjiyeva – sabina.hajiyeva@giz.de. Please, consider that for
ensuring the equal circumstances for all parties the answers to your
questions will be sent to all tender participants. The bids not complying with
these rules will not be considered by us. Unfortunately, any questions
submitted after 22.07.2020 will not be answered.

The bids received will be evaluated by the GIZ office Baku (see the Annex
2). Only financial bids of companies/individuals fulfilling the technical
requirements will be opened and evaluated by an authorized person. The
evaluation rate is 70% for technical and 30% for the financial bid.

German Development Cooperation

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Your reference
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Martin Jäger, State Secretary

Management Board
Tanja Gönner (Chair)
Thorsten Schäfer-Gümbel

Based on the evaluation results a ranking list of candidates will be prepared. Contractual negotiations are generally commenced with the first bidder on the list. Should these negotiations not be successful, the second bidder on the list shall be invited to commence negotiations.

If you do not receive an order in writing within two weeks of expiry of the deadline for the submission of offers, your bid has not been accepted. You shall not receive separate notice to this effect.

Annexes

1. Annex 1 TOR_field-campaign-biomass_12072020_Final
2. Annex 2 Technical assessment biomass assessment field campaign 10072020

Best regards,
Sabina Hajiyeva
Contracting and Procurement Officer